Eleven meetings were held this year, six PCC and five standing committee. Attendance was between 67% and 78% for PCC meetings, with an average of 72%; and between 67% and 100% for standing committee meetings, with an average of 83%. Average attendance across all meetings was 77%.

Matters discussed, in alphabetic order, were:

* Annual reports;
* Appointment of officers and auditor/independent examiner;
* City Centre Team;
* Courses;
* Engaging with the community;
* Fabric including the quinquennial report, tower repair, kitchen refurbishment, replacement speakers and general repair replacement of tired/broken fixtures and fittings and redecoration of common areas, lighting changing to LED;
* Finance including accounts & investment, bank mandates, 2016 budget, church rate, Common Fund 2016, deficit, general giving, sub-letting, filming at the church, legacy funding and possible Heritage Lottery Fund financing of essential building works;
* Health & Safety including review and approval of the Health & Safety policy, implementing a lone workers policy and contracting a professional risk assessor to advise in relation to the fire alarm;
* John Rice Charity including the reappointment as Trustees of Jenny Harding & Kim White, and the election as Trustee of the Reverend Rob Wall;
* Mission action plan;
* Parish carol service;
* Parish Clerks;
* Positions vacant, three spaces to fill on the PCC;
* Publicity, update & design of website, future production of newsletter;
* Prayer and fasting Fridays, including praying as a PCC, prayer ministry on Wednesday evenings;
* Rector, workload, wellbeing and volunteers to assist where and when necessary;
* Safeguarding to review the full safeguarding policy;
* Staffing including Rob Wall’s departure, the Reverend Tom Buchanan’s secondment, Ordinand and salary reviews as an overall package to comply with recent pension legislation;
* Telephones, replacing the old system;
* Voluntary church rate project.

Bebe Coleman

PCC Secretary

13 March 2016